

MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING

MONDAY 07 SEPTEMBER 2020 at 7.00pm

Held via Microsoft Teams Virtual Meeting

Present: Councillors Paul Shannon (Chair)
Howard Hopwood (Vice-Chair)
Glenys Harrison
Peter Thomas
Michael Smythe
Bob Knight

In attendance Clerk Christine Davies
Cllr Stuart Parker (arrived 7.20pm – left 7.55pm)

1 Apologies

None

2 Declaration of Interest

None

3 To consider approval of the Minutes of the Ordinary Parish Council Meeting held on 01 June 2020

Minutes were signed as a true and correct record by Cllr Paul Shannon (Chair)

4 Matters arising not covered elsewhere on the Agenda

None

5 Public Participation

No members of the public requested to join the virtual meeting.

6 Finance

The following expenditure was approved:-

Payments	Amount	Cheque No Online Payment	Statute Power
HMRC Cumbernauld	£122.80	760	LGA 1972 s112
ChALC – Annual membership	£132.48	761	LGA 1972 s111
CM Davies – May Sal 168.69 + 19.35 Exp	£188.04	762	LGA 1972 s112
Andrea Wright re Rowton Support Group	£200.00	OP	LGA 1972 S139
Antony Cartwright re Website Accessibility	£316.00	OP	LGA 1972 s142
CM Davies – June Sal 175.02 + 18.75 Exp	£193.77	OP	LGA 1972 s112

Anthony Cartwright – 6 Month’s web hosting	£72.00	OP	LGA 1972 s142
CM Davies July Sal 149.32 + 21.45 Exp	£170.77	OP	LGA 1972 s112
HMRC Cumbernauld	£124.00	OP	LGA 1972 s112
Ladywell Accountancy Services – annual fee	£51.00	OP	LGA 1972 s111
SLCC – Annual Membership	£78.00	OP	LGA 1972 s111
Rowton Methodist Church – Room Hire	£78.00	OP	LGA 1972 s133
CM Davies Aug Sal 172.14 + 12.54 Exp	£184.68	OP	LGA 1972 s112
Bank Balance as at Bank Statement dated 04/09/20	£6761.91		

i) On-Line Banking The three authorised users, Christine Davies – Parish Clerk and Cllrs Paul Shannon and Glenys Harrison now have access. In the first instance the Clerk will make approved on-line payments (where applicable) to creditors and Cllr Paul Shannon will make approved on-line salary payments to the Clerk.

ii) New Pay Scales 2020/21 The National Joint Council for Local Government agreed new pay scales for 2020/21 to be implemented and back dated from 1st April were approved unanimously.

7 Highways – A41 Pedestrian Crossing

Cllr Stuart Parker confirmed that the Crossing has been designed and costed up. The estimated cost is approx. £100,000. An application will be made for funding from the Saughton Camp Section 106 pot.

8 South East Chester Cycle Plan

Cllr Paul Shannon had circulated two documents. The first, produced by the Parish Councils of Great Boughton, Littleton, Christleton, Waverton and Huntington and the second by Waverton Parish Council. The objective of the Plan is to reduce dependence on car travel within this area. The Parish Council discussed the proposals and recommendations in the plan and were in agreement that any access to Chester and Sainsburys made easier for cyclists is desirable.

9 Planning

Following Planning Applications have been received and comments submitted:-

20/02408/FUL – The Cottage, Rowton Lane: Single Storey Rear Extension: No Comment submitted 05/08/20

20/02450/FUL – Holly Bank, Rowton Lane: Conversion of former barn into one dwelling with associated landscaping: No Comment submitted 18/08/20

20/02570/FUL – Meadowbank, Whitchurch Road: Removal of existing single storey extension and conservatory and erection of two-storey side extension: No Comment submitted 01/09/20

Planning Application Approvals 20/00883/FUL – Land Adjacent to the Drift, Moor Lane: Demolition of timber outbuildings and erection of single dwelling: Approved (07/08/20)

20/01335/FUL – Clifford Lodge, Whitchurch Road: Single storey rear extension to include terrace to first floor: Approved (17/07/20)

10 Neighbourhood Planning

Cheshire Community Action have invited the Parish Council to a one-year membership to run from 01/07/20 for £20. Included in the fee is a free consultation by a member of the CCA team giving presentations and advice on neighbourhood planning.

Resolved: Membership fee approved.

Action: Clerk to arrange payment

11 Newsletter

Main heading and article to be about A41 Pedestrian Crossing. Other items to include Cycling Plan (Cllr Paul Shannon), Police Community Care (Cllr Glenys Harrison), Covid-19 local information, Carols on the Green, What3Words app, virtual parish council meetings and councillor contact information. It was agreed for newsletter to be ready for printing w/c 28/09/2020 and for delivery the following week commencing 5 October. Clerk to obtain quote from Deva Print for 200 off A4 to be printed both sides in colour.

12 Carols on the Green

It was agreed to plan for the annual event and Cllr Stuart Parker previously confirmed that the Parish Council can apply for £250 from his Member's Budget towards the cost of xmas tree etc. It was agreed that Cllr Peter Thomas order a 16ft tree from Harold Walkers to be delivered to the Village Green for w/c 7 December, with the event hopefully taking place on Thursday 10 December. A final decision regarding holding the event will be made nearer the time.

13 Issues for Discussion/Consideration

None

14 Date of Next Meeting

Monday 02 November 2020 at 19.00 hrs